



Mentor Program

Career Directions for Students in
Architecture, Construction and Engineering

The ACE Mentor Program
San Francisco Bay Area Chapter

2007-2008 Season

STUDENT APPLICATION

<p style="text-align: center;"><i>Print Neatly!</i></p> <p>Last Name First M.I.</p> <p>.....</p> <p>Address Apt.</p> <p>.....</p> <p>City State Zip</p> <p>.....</p> <p>Phone: (.....).....</p> <p>Email:.....</p>	<p><input type="checkbox"/> I was in ACE before</p> <p><input type="checkbox"/> I applied to ACE before, but there wasn't room</p> <p>Date of Birth (mo/day/yr):/...../.....</p> <p><input type="checkbox"/> Male <input type="checkbox"/> Female</p> <p style="text-align: center;"><u>Ethnic Origin (Optional):</u></p> <p><input type="checkbox"/> Hispanic <input type="checkbox"/> Black <input type="checkbox"/> Caucasian</p> <p><input type="checkbox"/> Asian <input type="checkbox"/> Native American <input type="checkbox"/> Other</p>																		
High School Information																			
<p>High School:.....</p> <p>GPA (scale of 100):..... Circle one: Fresh., Soph., Junior, Senior Expected Graduation Year:.....</p>																			
<p>List below the courses that you are taking this year:</p> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; border-right: 1px solid black; padding-right: 5px;"><u>Fall Semester</u></td> <td style="width:50%; padding-left: 5px;"><u>Spring Semester</u></td> </tr> <tr> <td style="border-right: 1px solid black;">.....</td> <td>.....</td> </tr> <tr> <td style="border-right: 1px solid black;">.....</td> <td>.....</td> </tr> <tr> <td style="border-right: 1px solid black;">.....</td> <td>.....</td> </tr> <tr> <td style="border-right: 1px solid black;">.....</td> <td>.....</td> </tr> <tr> <td style="border-right: 1px solid black;">.....</td> <td>.....</td> </tr> </table>		<u>Fall Semester</u>	<u>Spring Semester</u>						
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Extracurricular Activities:																			
Awards and Honors:																			
Hobbies, Interests, and Skills:																			
How did you hear about ACE?																			
Why do you want to be in ACE?																			
<p style="text-align: center;">Career Interest</p> <p>Put a "1" next to your <u>main</u> interest, a "2" next to your second interest, etc.</p> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%; border-right: 1px solid black; padding-right: 5px;"><u>Architecture & Design</u></td> <td style="width:33%; border-right: 1px solid black; padding-right: 5px;"><u>Construction Management</u></td> <td style="width:33%; padding-left: 5px;"><u>Engineering</u></td> </tr> <tr> <td style="border-right: 1px solid black;">Buildings</td> <td style="border-right: 1px solid black;">Cost Estimating</td> <td>Civil/Structural</td> </tr> <tr> <td style="border-right: 1px solid black;">Interiors</td> <td style="border-right: 1px solid black;">Scheduling</td> <td>Environmental</td> </tr> <tr> <td style="border-right: 1px solid black;">Landscape</td> <td style="border-right: 1px solid black;">Coordinating</td> <td>Mechanical</td> </tr> <tr> <td style="border-right: 1px solid black;">Urban Planning</td> <td style="border-right: 1px solid black;">Other.....</td> <td>Electrical</td> </tr> <tr> <td style="border-right: 1px solid black;">Other.....</td> <td></td> <td>Other.....</td> </tr> </table>	<u>Architecture & Design</u>	<u>Construction Management</u>	<u>Engineering</u>	Buildings	Cost Estimating	Civil/Structural	Interiors	Scheduling	Environmental	Landscape	Coordinating	Mechanical	Urban Planning	Other.....	Electrical	Other.....		Other.....	<p style="text-align: center;">For ACE Use</p> <p>Status</p> <p>Team</p> <p>Fee Paid</p> <p>Health Form</p>
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Urban Planning	Other.....	Electrical																	
Other.....		Other.....																	
<p>If accepted to the program, I give ACE permission to use my name, photographs, and videos, of me or of drawings or models that I create, for educational and promotional purposes.</p> <p>Applicant Signature:..... Date.....</p> <p>Parent/Guardian Signature:..... Date.....</p>																			

Mail or Fax Application to :
 Aaron Gruber
 c/o Thelen Reid Brown Raysman & Steiner
 101 Second Street, Suite 1800
 San Francisco, CA 94105
 Fax: 415-369-8767

HEALTH FORM

Dear Parent/Guardian:

As part of the ACE Mentor Program, your son/daughter will be participating in sessions held in offices, construction sites, and at other sites in the San Francisco, Oakland and San Jose area.

Please provide us with the information requested below:

1. In case of emergency, list two persons to be contacted:
 - a. Name of Guardian: _____ Relationship: _____
Address: _____
Phone number where individual can be reached: _____
(day) _____ (evening) _____
 - b. Name of Guardian: _____ Relationship: _____
Address: _____
Phone number where individual can be reached: _____
(day) _____ (evening) _____

2. Does your child have a medical condition or history with which we should be familiar?
Yes _____ No _____

If yes, please describe: _____

3. Does your child require medication? Yes _____ No _____

If yes, note provision you have made and any information we must be aware of. Use the back of this form if necessary.

4. Does your child have any dietary restrictions? Yes _____ No _____

If yes, please describe. Use the back of this form if necessary.

5. In case medical information is required, your family doctor may have to be contacted:

FAMILY DOCTOR'S NAME: _____
PHONE NO.: _____

I give my child permission to participate in all program-related activities, including visits to colleges, career day fairs, and job sites.

Parent/Guardian signature _____

Student's name _____

Date _____



**Career Directions for Students in
Architecture, Construction and Engineering**

**The ACE Mentor Program
ACE MENTOR SAN FRANCISCO BAY AREA, INC.**

Youth Protection Policy and Practices

The ACE Mentor Program of America does not tolerate abuse in any form, whether it be emotional, physical, or sexual. This chapter vows to uphold those policies adopted by the ACE Mentor Program of America, and to implement them via the following practices.

Establish and maintain procedures for selecting and screening mentors that minimize the possibility of potential offenders entering the program.

- Potential mentors will be required to submit an application.
- A criminal background check will be performed for each mentor.
- The Board will designate a committee to review the applications and the results of the background checks. The Committee is authorized to reject the application of any mentor, and to communicate such a decision directly to the applicant. The names of rejected applicants will remain confidential to the Committee.

Educate mentors to aid in the prevention and detection of abuse.

- On a regular basis, provide training and informational materials regarding abuse.
- Provide each mentor with a copy of these practices, and require that they sign a statement that they understand it and will uphold it.

Establish guidelines that create barriers to abuse.

- Avoid situations where a mentor and a student are alone in private. For example, in a one-on-one situation, keep conference rooms doors open or take other steps so that the individuals are openly visible to others.
- Dating between a mentor and a student is not permitted

Encourage students to report improper behavior.

- Provide each student with a copy of this document.
- Provide each student with at least three persons to contact to report an incident, or potential incident. At least two mentors, one male (Name: _____; Ph: _____), and one female (Name: _____, Ph: _____), and the chapter executive officer or designated assistant (Name: Holly Ackley, Ph: 510-277-2259).
- Students should immediately report if they think that a mentor has acted, or may act, inappropriately toward them, or toward another student.

Rapid expulsion of alleged offenders and reporting to proper authorities

- Any mentor who, in the judgment of the chapter executive officer or the board, may have abused a student, will be expelled from the program.
- In such cases, the chapter executive officer shall report the suspected activity to the proper authorities, and to the ACE Mentor Program of America.